



SPECIAL EDUCATIONAL NEEDS POLICY

(Junior School)

Reviewed March 2024

1. The Junior School Additional Learning Needs Co-ordinator (JS ALNCO) co-ordinates work in this area in liaison with the class teachers in the Junior School, and the Head of Learning Enhancement (HLE) in the Senior School where appropriate.
2. The names of those pupils who enter the school with a report from a suitably qualified professional outlining special educational need will be placed on a list maintained by the JS ALNCO and distributed to members of the teaching staff upon entry.
3. By careful monitoring of the results of tests, reading and spelling age tests, writing tests, numeracy tests and entrance assessment tests, class teachers will identify other boys who may have additional educational needs. The class teachers will write to the parents of such boys suggesting that further testing takes place. Given the agreement of the parents the JS ALNCO will guide such boys through a computer-based or written testing process and if the results merit it, the boys' names will be added to the Additional Needs Register.
4. Boys on the register will be offered help in one or more of the following forms:
 - Sessions organised by the JS ALNCO in liaison with the Class teachers and Teaching Assistants.
 - In-class support for certain lessons given by trained Teaching Assistants

In required, class teachers in liaison with the JS ALNCO will formulate Individual Education Plans (IEP) for each pupil.

5. 25% extra time will be allowed for boys with known additional educational needs in the entrance assessments and in all external examinations. In internal assessments special consideration may also be given where appropriate.
6. It is incumbent on all teaching staff to avoid disadvantaging boys with additional educational needs in their lessons. They should know which boys are involved and should be aware of the advice given by the JS ALNCO and class teachers. For this purpose, from time to time the JS ALNCO will address whole staff meetings and when necessary, speak with individual teachers about this offering advice where appropriate.
7. A register of boys with additional educational needs will be kept by the ALNCO of the Junior School, and by class teachers for the relevant pupils.
8. A register of gifted and talented pupils will be kept by the JS ALNCO and by the Headmaster of the Junior School. Class teachers will have lists appropriate for their class. Pupils are identified early in the year, and they are given the opportunity to join clubs and activities that provide challenge and are appropriate to their abilities. Regular opportunities for challenging talented pupils are encouraged.
9. A list of boys with EAL, will also be kept on the ALN file and staff made aware of any English language difficulties.

Review

Date Policy Updated	March 2024
Date Policy to be reviewed by;	March 2025
Policy Owner	Junior School ALNCo